

Volunteers for Valley Hill Therapy Center

Volunteers work as team players with Valley Hill Therapy Center personnel to support our promise of an uncompromising commitment to excellence and quality in the delivery of personal and compassionate health care.

Responsibilities:

- Provide a compassionate environment
- Assist in escorting and directing our guests
- Assist front office with data entry, filing, mailings, answering phones and shredding documents
- Assist our guests entering or leaving the center with a wheelchair as needed
- Engage in light conversation with guests to pass time
- Direct patients and families to available resources
- Assist in cleaning equipment as needed

Desired qualifications:

- Must be able to walk easily
- Be a mature individual with self-control and excellent customer service skills.
- Ability to multi task
- Use effective communicative skills
- Maintain HIPAA compliance at all times (which we will teach you)
- Use proper body technique in assisting and pushing our guests in wheelchairs

Days/times:

Mondays, Tuesdays & Wednesdays 9 a.m. – 1 p.m.

Volunteers commit to a one four-hour shift once a week

Location:

26905 Grand River
Redford, MI 48240